

**Minutes: Library Trustee Meeting  
August 18, 2015**

The Trustees met on August 18m 2015 at the Swampscott Public Library at 6:30 p.m. All Trustees were present .

- No warrants were on the evening's agenda for signature.
- Old business: items noted below were discussed:
  - Air conditioning usage.
  - Window replacement successful. Was under warranty. Two other new windows will be stored for future need.
  - Meeting participants agreed to schedule an investment meeting with the Library's Merrill Lynch representative to discuss the portfolio and investment profile.
- Lighting: street lighting of Burrill Street in front of Library. Marianne reported the grant has gone through via the town and progress is being made on this concern.
- Trustees discussed Mr. Thomas Jewell's (library space planning consultant) prepared report (packet distributed at meeting) on the "feasibility review" in terms of reorganizing the Young Adult and Reference Stack Area.
- Participants at meeting discussed report and examined the planning sheet & proposed layouts, along with all the enumerated benefits; and participants agreed to explore this more in depth during next Trustee meeting as well as then subsequently looking into some estimates.
- Signage in Children's room: this item was discussed about a local artist to create an artistic mosaic. The potential cost was over \$10,000 and the participants at the meeting suggested we explore this with the artist and suggest what can be developed artistically if Trustees suggest \$2000 budget.
- Garden Club: Trustees are looking into utilizing the volunteer services of a local garden club to help with the gardening accents of the Library. The club that was contacted had a defunct email. More options are being explored.
- The Trustees also suggested that the next Library newsletter to acknowledge Barbuzzi landscaping for their generous work on the gardening and landscaping features for the Library.
- Marianne attended the master plan meeting and advocated on behalf of the Library, ie: such as parking, building needs, space concerns.

- Event: "We are Market Basket"; this book presentation will be on October 5 and is expected to draw a good crowd
- Next meeting date was planned for September 15, 2015